

Regular Meeting Minutes

**Klamath Project Drought Response Agency
Regular Board Meeting
March 12, 2020
2:30 am**

MEETING CALLED TO ORDER

Marc Staunton, the President, called the regular scheduled Board of Directors meeting of the Klamath Project Drought Response Agency (KPDRA) to order on Thursday, March 12, 2020, at 2:30 pm at the KWUA conference room, located 2312 South Sixth Street, Suite A, Klamath Falls Oregon.

ROLL CALL

Directors Present: Marc Staunton, , Rob Unruh, Luther Horsley, Paul Crawford (via phone at 4:35pm), Mike McKoen, and Jerry Enman

Guests: Gene Souza, Moss Driscoll, Mark Van Camp, Nick Grounds, Chelsea Shearer, Paul Simmons, Mark Johnson, Bill Ganong, Alex Garcia, Kyle Knutson, Laura Williams & Nathan Ratliff

Media Presence: none

Minutes

No minutes for consideration.

Discussion of Financial Report, Review/Approval of Outstanding Invoices

Nathan Ratliff reviewed the financials with the board. The current financial report is in the packet; there are four invoices to pay. Isler is currently working on the 1099's for 2019, it was realized in February that it was overlooked. 1099's need to be issued by January 31st each year; however, there are no sanctions until March 31st. Isler has asked for the DRA to sign a document stating that the DRA will send Isler 1099 information in future, for their insurance purposes.

Motion: To pay the four invoices presented.

Motion by: Jerry Enman Second: Rob Unruh

Motion Carried.

Motion: To accept and sign a letter of term with Isler.

Motion by: Luther Horsley Second: Jerry Enman

Motion Carried.

Consideration of Approval of Contract for Engineering Services

Mark Vancamp is still finalizing the summary from the 2018 program. Kyle stated that there 15 main questions/comments from auditors. They audited 6.6 million in contracts. It appeared that only \$ 4,000 were underpaid, resulting from demand charges filed late. The majority of this was from two particular applicants. Nathan stated that it was determined that an RFP was not required. Nathan suggested that if the board was to hire MBK, they could under the prior groundwater RFP. A separate RFP can be requested if land idling is needed. MBK is providing guidance not assistance; services will be negotiated.

Motion: To authorize Marc Staunton to review and sign the final engineering document after the attorney makes edits from discussion.

Motion by: Jerry Enman Second: Mike McKoen

Motion Carried.

Rob Unruh and Luther Horsley leave the meeting, Quorum lost. Paul Crawford is contacted via phone to have quorum resume at 4:35 pm

Regular Meeting Minutes

Consideration of Approval of 2020 Groundwater Policies and Contract

The board discussed multiple facets of a groundwater program, types of energy sources, and the cost associated with the reading of flow meters.

Motion: Authorize a groundwater program similar to the 2018 program, paying for power and a % of power with no meter readings.

Motion by: Mike McKoen Second: Jerry Enman

Motion Carried.

Authorization of RFP for Engineers Services for 2020 Land Idling Program

The board discussed multiple facets of a Land Idling program.

Motion: To Authorize issuing a RFP for land idling program subject to board member approval.

Motion by: Mike McKoen Second: Jerry Enman

Motion Carried.

Further discussion continued on about power versus energy sources. It was agreed that if an applicant was in the program before 2015/ 2018, you don't have to submit a usage map. Jerry would agree to pay alternate power sources is there are parameters on the fule use and proof of.

Motion to amend groundwater program motion: Authorize a groundwater program similar to the 2018 program, paying for energy sources and a percent, with no meter readings.

Motion by: Mike McKoen Second: Jerry Enman

Motion Carried.

Motion: To table consideration of legal RFP

Motion by: Jerry Enman Second: Mike McKoen

Motion Carried.

Paul Crawford leaves the meeting, losing a quorum

At 4:45 pm McKoen, Chelsea Shearer, and Rob Unruh all leave the meeting.

Nathan stated while he knows that we don't have funding to use for 2020, the board still needs to think about creating a budget for 2020, which has been requested by special districts for insurance purposes.


The board entered into Executive Session at 4:55 pm

Being no further business, the meeting was adjourned the meeting at 5:10 pm.

Next Meeting

The next meeting will be held on March 16, 2020 at 10 am at KWUA board room.

Minutes prepared by Chelsea Shearer

Approved: Marc Staunton , President

Approved: Rob Unruh  Secretary