

Regular Meeting Minutes

2018 Klamath Project Drought Response Agency
Regular Board Meeting
January 9, 2019
10:00 AM

MEETING CALLED TO ORDER

Marc Staunton called the regular scheduled Board of Directors meeting of the 2019 Klamath Project Drought Response Agency (DRA) to order on Wednesday, January 9, 2019 at 2:01pm at the KWUA conference room, located 735 Commercial Street, Klamath Falls Oregon.

ROLL CALL

Directors Present: Michael McKoen (via phone), Paul Crawford, Marc Staunton, Rob Unruh, Luther Horsley & Jerry Enman.
Guests: Kyle Knutson, Marc VanCamp and Angela Bezzone (all via phone), Chelsea Shearer, Gary Derry, Nathan Ratliff, Kraig Beasley, Earl Danosky, Brad Kirby, Linda Dicer, Mark Johnson, Scott Seus, and Mike Byrne
Media Presence: Holly Dillemoth

Minutes from December 14, 2018 were presented for review. To be corrected is the correct spelling of Holly Dillemoth name.

Motion: To accept the December minutes with correction.

Motion by: Jerry Enman Second: Rob Unruh

Motion Carried.

Resolution #1 was presented regarding the budget for fiscal year 8-22-18 to 7-31-2019

Motion: To adopt resolution #1

Motion by: Luther Horsey Second: Jerry Enman

Motion Carried.

STATUS REPORT OF ADMINISTRATION

Nathan Ratliff stated that the bookkeeper has entered all the funds into accounting program, and she will now be able to provide balance sheets moving forward. All the bills have been paid with the exception of the District reimbursements, those checks are just awaiting signatures.

REPORT STATUS OF PROGRAM

MBK Engineer's team: Marc VanCamp, Kyle Knutson and Angela Bezzone conducted a presentation of additional items needing board direction.

Staff recommends denying the following application.

•K00126 –Nicholas Scott- land was irrigated with sewer lagoon water. Policy clearly states "not irrigated" which means no water applied, the source is irrelevant.

Motion: To move application K00126 to be denied.

Motion by: Jerry Enman Second: Paul Crawford

Motion Carried.

•K0072 –Sydney K. Giacomini- according to KID, this land is excluded for the district as they don't assess these acres which has been suspended (they have no legal right to request water from KID) for over a decade. There is a portion of the land in KBID which is active.

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Motion: To approve the claim as to the verified acres in KBID

Motion by: Jerry Enman Second: Paul Crawford

Motion Carried.

•K0252 – Green Acres Family Partnership, LLC, Kyle stated that application has now been verified and moved to the approved category

•K0023 – Catherine Brookshire-Herron- Kyle stated that application has now been verified and moved to the approved category

•K0212, K0013 –Cody Garret, Kyle stated is still pending and waiting on Plevna Irrigation district to verify

Applications K0213-K0216 are now pending as information was brought to the board that those acres may have been irrigated. The acres will need to be investigated, timing of information presented has not allowed MBK or the board to investigate or verify the information presented. The applicant will be contacted, and the application will remain in the pending category until resolved or presented to the board to vet it out at next board meeting.

OTHER

The Moore Farms applications have been verified to be included in the Final Order of Determination's exceptions. This application has been moved to the approved category.

GROUNDWATER PROGRAM TOPICS FOR DISCUSSION

MBK stated at the time of the meeting there are four applications at this time that have not provided the demand charge and in the pending column. MBK offered a few options in moving forward, the board vetted those options. Discussion led to the inquiry of the actual costs per month of pumping. Angela from MBK offered the following rounded totals:

May= \$228,000

June= \$222,000

July= \$134,000

August= \$131,000

September= \$68,000

October= \$20,000

Total demand charges including the estimates of the four pending applicants total is \$162,000

Motion: Send written notice to pending application to provide documentation in 30 days. If no response, pay on the bills submitted with excluding estimated demand charges.

Motion By: Paul Crawford Second: Jerry Enman

Motion Carried

Luther asked MBK to provide a program recap, Marc VanCamp stated he thinks there is room in the budget. Nathan Ratliff reminded the board that there is an additional budget for a program recap report that is in addition to the \$150,000-dollar budget to run the program. However, there may be the need to go out for another RFP. MBK clarified that they anticipate being able to administer the budget and summary recap within the \$150,000 budget.

Discussion clarified that the board should pay on the approved category, approve the denied applicant's category, and pending category is pending.

Motion: To proceed with administering the funding per categories suggested by MBK in the spreadsheets, paying the approved applications, denying the denied applicant, and waiting on pending applicants which includes the Scott applicant.

Motion By: Paul Crawford Second: Jerry Enman

Motion Carried

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Marc Staunton suggested the need for a committee to be set to brainstorm options for appointment of remaining relief funds. Volunteers and appointees; Gary Derry, Paul Crawford, Paul Simmons, Marc Staunton, Mike McKoen, Jerry Enman, and Tyler Martin all expressed interest. Nathan Ratliff stated the meeting would have to be public. After much discussion, Paul Simmons will draft up some reasonable options and present those to the board. If anyone has any ideas, they are encouraged to contact Paul with those ideas so they may be included. If members of the public have ideas, they too are encouraged to submit those in writing to the board prior to the next meeting. At this time there is no committee made.

Action Item: Paul will draft a list of options for distributing remaining relief funds

Jerry Enman brought up the discussion of continuing the agency past the expiration date. KWUA was invited to give input on long term stability with the organization and how that structure should look. Rob Unruh suggests that the agency limit the amount of board KWUA board members that can serve on the board at one time. Nathan Ratliff stated this will be on next month's board agenda for discussion.

Discussion regarding the timing of payment of approved claims commenced. Angela stated that the program is set up to pay one check per application. Various board members expressed that if the book keeper is able to condense those checks into one with a detailed memo of applications, that would be preferred to help keep costs to a minimum. MBK staff stated they should have applications completed by January 11th, so that checks can be sent out this month.

Public Comment

No public comment

Being no further business, the meeting was adjourned the meeting at 3:48pm.

Motion: To adjourn meeting.

Motion By: Rob Unruh

Second: Luther Horsley

Motion Carried

Next Meeting

Meeting will be held February 13, 2019 at 10am at KWUA board room.

Minutes prepared by Chelsea Shearer

Approved: Marc Staunton  , President

Approved: Rob Unruh  , Secretary