

Regular Meeting Minutes

2018 Klamath Project Drought Response Agency
Regular Board Meeting
June 10, 2019
10:00 AM

MEETING CALLED TO ORDER

Jerry Enman, Vice President, called the regular scheduled Board of Directors meeting of the 2018 Klamath Project Drought Response Agency (KPDRA) to order on Monday, June 10, 2019 at 10:14 pm at the KWUA conference room, located 735 Commercial Street, Klamath Falls Oregon.

ROLL CALL

Directors Present: Jerry Enman, Rob Unruh, Luther Horsley, Mike McKoen
Guests: Mark Van Camp, Chelsea Shearer, Dan Scalas, Bill Ganong, & Nathan Ratliff
Media Presence: none

MBK Engineer Summary Report

Nathan Ratliff stated that he sent the revised summary report to the board for review. Nathan recapped the revisions of the summary.

Motion: To approve the 2018 program summary report.

Motion by: Rob Unruh Second: Luther Horsley

Motion Carried.

Consideration of proposals for Engineering Services

There were two proposals submitted for consideration for engineering services for a 2019 groundwater pumping program (GWP). One proposal by Adkins Engineering Firm, and the other from MBK Engineers. Each board member ranked the two firms on: Firm Description (20 points), Experience (50 points), Pricing (20 points), and References (10 points). The firm with the highest value in total points will work with the DRA should a program be administered. Adkins Engineering scored 357 points and MBK Engineers scored 387 points. The DRA will reach out to MBK Engineers and attempt to contract with the firm for services.

Motion: To approve negotiating with MBK Engineers for a 2019 groundwater pumping program.

Motion by: Rob Unruh Second: Luther Horsley

Motion Carried.

Minutes

Consideration of March 11, April 12, April 16, and May 8 minutes were presented to the board.

April 16th minutes, Rob Unruh asked to have clarification on the motion that died. It will be amended to reflect that the motion died because no member wanted to have a GWP solely for pumping for the Refuge.

Motion: To approve April 16 minutes as amended.

Motion by: Rob Unruh Second: Luther Horsley

Motion Carried.

Motion: To March 11, April 12, and May 8 minutes as presented.

Motion by: Luther Horsley Second: Mike McKoen

Motion Carried.

Discussion of Financial Report, Review/Approval of Outstanding Invoices

Nathan Ratliff stated that he has terminated the business relationship with Deanna Bogart's office. Amy Chipman is currently reviewing the books. She has identified two checks that have not been cashed as well as two "lost" checks. There will be stop

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payments issued on lost checks and she will re-issue them. She requested the recipients of the uncashed checks to deposit them in a timely manner. Timing of receiving the books for review has not allowed for a financial report. She will present complete financials at the July meeting. The board was presented with current invoices with a recommendation to pay.

Motion: To approve paying MBK invoices.

Motion by: Luther Horsley Second: Mike McKoen

Motion Carried.

Nathan Ratliff indicated that the RFP for Auditing Services and Selection of Auditor was sent out. There was only one response, from MSP Certified Public Accountants.

Motion: To contract with auditor MSP Certified Public Accountant.

Motion by: Mike McKoen Second: Rob Unruh

Motion Carried.

Nathan will set up a meeting with the accountants' firm for auditing services.

Name Change Status

Nathan Ratliff stated that the all 3 founding irrigation districts voted to change the name and omit the sunset clause. However Klamath Irrigation District needs to submit their signed agreement before that name change can take place.

Discussion of expenditure of remaining funds from 2018 Programs

Jerry Enman stated that he is not willing to commit to a GWP, however should the need arise he would encourage the agency to have the building blocks in place to be able to act quickly. It was then discussed that MBK should identify 50 of the most efficient wells and have those wells in place should the program be needed. Those wells can not have a drought permit. Nathan will ask MBK for a list of the 50 most efficient wells and request updated water supply numbers from BOR prior to the next meeting.

Motion: To have MBK identify the 50 most efficient wells.

Motion by: Mike McKoen Second: Rob Unruh

Motion Carried.

Public Comment

None

Being no further business, the meeting was adjourned the meeting at 11:48am.

Next Meeting

Meeting will be held July 10, 2019 at 10am at KWUA board room.

Minutes prepared by Chelsea Shearer

Approved: Marc Staunton , President

Approved: Rob Unruh , Secretary