

# Regular Meeting Minutes

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2018 Klamath Project Drought Response Agency  
Regular Board Meeting  
March 11, 2019  
2:00 PM

## MEETING CALLED TO ORDER

Marc Staunton called the regular scheduled Board of Directors meeting of the 2019 Klamath Project Drought Response Agency (KPDRA) to order on Friday, March 11, 2019 at 2:15pm at the KWUA conference room, located 735 Commercial Street, Klamath Falls Oregon.

## ROLL CALL

Directors Present: Michael McKoen, Paul Crawford, Marc Staunton, Rob Unruh, & Jerry Enman.  
Guests: Kyle Knutson and Angela Bezzone (all via phone), Chelsea Shearer, & Nathan Ratliff  
Media Presence: none

## MBK Engineer Summary Report

Kyle Knutson reviewed the program summary report submitted to the board for review. Marc Staunton stated the final workshop should reflect being held in Merrill not Malin as presented. Nathan Ratliff stated that he wrote the section on accounting. Jerry requested the last paragraph on page 14 be omitted from the summary. Marc Staunton agreed that the accountant should not be mentioned as this report is a summary of the program not accounting. It was also suggested the last three sentences on page 12 in the section of withdrawn application be removed. The board agreed. An additional explanation on how 60% + power was agreed upon form payment was requested to be included for later reference.

*Action Item: Nathan Ratliff will rewrite the section and send out for review. All changes will be before the board for vote next board meeting.*

## Review of Minutes

The board was presented with the March 11, 2019 agenda and approved by consensus.

Amended Minutes from December 14, 2018 were presented for review. The December 14, 2018 minutes as written implied MBK alone made recommendations, without recognizing other staff input, particularly legal counsel. The recommendation before the board is to remove MBK from the term MBK Staff and reflect staff only.

Motion: To accept the amended December 14, 2018 minutes.

Motion by: Jerry Enman                      Second: Mike McKoen

Motion Carried.

Minutes from February 15, 2019 were presented for review. Changes will include any reference made to MBK Staff Angela, be changed to DRA staff. The sentence "Kyle Knutson stated that was an inadvertent oversight and it appears the claims are qualified and paid on time." Underlined section should read "submitted on time".

Motion: To approve the amended February 15, 2019 minutes.

Motion by: Mike McKoen    Second: Jerry Enman

Motion Carried.

## Discussion of Financial Report, Review/Approval of Outstanding Invoices

Nathan Ratliff stated MBK Engineers was nearing the \$150,000 limit of the contract. Legal counsel recommends authorizing the further use of MBK on an "as needed basis" for the reason that the administration of the 2018 program has terminated. Future services would be for general consultation, unless and until a new program was started.

Motion: To retain the services of MBK for consultation on an as-needed basis.

Motion by: Rob Unruh                      Second: Jerry Enman

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Motion Carried.

Marc Staunton requested that the book keeper submit a detailed summary of the checks written. The Board reviewed the statements provided however concerns of accurate balances are still an issue. Financials will be deferred to next meeting.

Motion: To approve payment of MBK invoice.

Motion by: Jerry Enman                      Second: Paul Crawford

Motion Carried.

## Status Report Regarding Distribution of Aid Monies

Nathan Ratliff stated that there are checks for Bailey Trotman Farms, Ryan Hartman, MBK Engineers and Seus Family Farms waiting for board approval prior to being mailed. Legal has drafted an assignment claim to the Matt Beddoe claim having the payment submitted in a different name.

Motion: To approve payment of MBK bill.

Motion by: Jerry Enman                      Second: Paul Crawford

Motion Carried.

## RFP Auditing Services

Nathan Ratliff indicated that the RFP for Auditing Services and Selection of Auditor was sent out. There were no responses, Nathan's office will resend RFP's out and reach out to a few local offices.

## Report regarding status of request to change DRA name and remove sunset provisions from Intergovernmental Agreement with KID, KDD and TID

Nathan Ratliff stated that KDD has signed a resolution to remove the sunset provision, other districts will be reviewing the proposed change in the coming week. KPDRA will hold a work session with KWUA board of Directors to discuss future partnership of the agencies. During the workshop the two boards will discuss the any options that the DRA could assist in for the 2019 irrigation season and bring ideas back to the board. Mike McKoen went on record to being opposed to "doing the same thing as always, or using for litigation". He supports using funds for science or saving funds for the next drought. Jerry Enman went on record stating he's in favor if needed using funds for a late 2019 ground water pumping program. The board agreed to disconnect the KPDRA cell phone.

*Action item: Chelsea will confirm with Nathan the acceptance of a joint workshop.*

## Public Comment

No public comment

Being no further business, the meeting was adjourned the meeting at 3:36pm.

Motion: To adjourn meeting.

Motion By: Jerry Enman                      Second: Paul Crawford

Motion Carried

## Next Meeting

*Meeting will be held April 10, 2019 at 10am at KWUA board room.*

Minutes prepared by Chelsea Shearer

Approved: Marc Staunton  President

Approved: Rob Unruh , Secretary