

# Regular Meeting Minutes

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2018 Klamath Project Drought Response Agency  
Regular Board Meeting  
October 10, 2018  
11:00 AM

## MEETING CALLED TO ORDER

Jerry Enman called the regular scheduled Board of Directors meeting of the 2018 Klamath Project Drought Response Agency (DRA) to order on Wednesday October 10, 2018 at 11:11 am in the TID offices 2717 Havlina Rd. Tulelake, CA 96134

## ROLL CALL

Directors Present: Michael McKoen, Paul Crawford, Marc Staunton (joined meeting at 11:38am), & Jerry Enman.  
Guests: Chelsea Shearer, Kyle Knutson, Angela Bezzone, Bill Ganong, Earl Danosky, Dee Samson, Allison West, Nathan Ratliff, Moss Driscoll, Marc VanCamp and Nathan Ratliff, Brad Kirby, & Kraig Beasley.

Board member Paul Crawford was sworn to follow the oath of office under the State of Oregon.

## REPORT STATUS OF ADMINISTRATIVE MATTERS

Nathan Ratliff stated the DRA has delivered eight thousand-acre feet (TAF) which is the equivalent to \$3 million dollars. Bill Ganong reported that the DRA has a Dunn's number now and he is waiting on the SAMS number to request funds from Reclamation. The Governmental agency that issues the SAMS number is having technical difficulties issuing the number.

Currently there are a few bills waiting payment such as Insurance checks. Jerry stated he has a few bills to submit as well.

## CONSULTANTS

Marc VanCamp reported that his firm has been tasked by the DRA to run the program and distributing money as quick as possible. There are a few things the firm needs prior to distribution such as: sum of available funds, number of acres idled, and the amount of ground water pumped. He distributed to the board a draft application and regulations. He stated that he can have a website up and running in a couple of days. In order to progress in the tasks, he asked the board the following key questions:

1. Does the board want a similar breakdown of expenditures as the 2015 WUMP was, e.g. Power plus \$20af? Nine million was spent in 2015 with less than \$2 million in ground water.
  - There are technical issues with this breakdown and it's unlikely the \$ will be the same as 2015, but diversions and pumping look the same as 2015.

Brad Kirby stated that he believes it the end cost will be around 1.5 million for pumping and land idling will be about 2/3<sup>rd</sup>s compared to what 2015 was.

The board discussed options such as a press release to let people know the program is starting. Nathan Ratliff recommend that the board authorize Marc Staunton to send a notice to be given to the public to submit a claim, with no dollar amount included. The goal would be to have a scope of the acres intending to apply to the program.

Application enrollment time: October 19<sup>th</sup> - November 9<sup>th</sup>

2. How does the firm get the claim forms out to the public?  
By consensus of the board the forms will be distributed as follows:
  - Send letters to each irrigation district and direct them to share with patrons
  - Radio- KWUA donating their weather tag spots

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- Newspaper announcements
- Social media- KWUA will distribute to their followers and email campaign
- Workshops

Phone and email addresses will go live once the website is launched.

3. How does an applicant return the application?
  - Email
  - Workshops
  - Certified mail post marked by 11/9/2018
  - Fax

MBK will look to districts to help verify that no water was applied to field

4. No water can be applied to the idled land from November 1, 2017- October 31, 2018  
This was a rule with KWAPA program. Water may be applied November 1, 2018 for future crops
5. How will power records be compensated, will there be an acre foot additional compensation?
  - Board recommends power cost and demand; potentially and additional plus % of bill if funding allows.

Can't do an acre foot plus payment as DRA is working in the rears and there was no one in the beginning to monitor, all flowmeters would have needed to be verified beforehand.

6. Time frame for power bills to be compensated for?
  - March 2018- final bill with demand charge (generally Nov)
    - Will most likely mail in the demand charge bill after application is submitted
7. Acreage minimums?
  - 5 acres of irrigatable farm land- most of these acres will already be mapped in the KWAPA mapping

Is a contract needed for the program?

- No- Legal counsel stated that the agency only needs a policy and it will act accordingly and pay based on policy
- Legal counsel will look over the claim forms and a waiver clause regarding the potential of Reclamation not paying

8. Application errors or issues?
  - The applicant must verify their application has been received if not contacted already
  - Applicant will have "so many days" to respond to MBK once contacted by MBK to fix any errors in applicants' application.
    - Failure to contact MBK in the designated time frame will result in denial of the application.

Nathan Ratliff suggest the board adopt this policy as amended and authorize Marc Staunton to finalize the policy.

Bill Ganong recommends the phrase "Demand Management" be stricken and reword it to "no irrigated farm land that would have been irrigated in 2018".

9. Absentee land owners- how to handle it?  
Many times, gathering land owner authorization forms will hold the process up as they are absentee. Mike McKoen recommended that the DRA accept land owner & lessee contacts in leu of DRA provided land owner authorizing forms.
  - This situation will be looked at as it arises for the sake of time management

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10. Does the DRA want to set aside money for domestic well mitigation?

At the current time and situation, the board is not aware of any domestic well issues given the short pumping time

- No domestic well mitigation program

Brad Kirby asked the board about O&M assessments being paid to the districts as a qualifying for the application. The board discussed this and agreed that the clause in the application stating that "all O&M charges must be paid in full" be omitted from the contract. Board members agreed to let the district boards handle their own assessment management.

Motion: To authorize Marc Staunton to accept the provisions changed and sign the contract.  
Motion by: Paul Crawford Second by: Mike McKoen  
Action: Motion carried unanimously

Motion: To accept September 26, 2018 minutes as presented.  
Motion by: Mike McKoen Second by: Paul Crawford  
Action: Motion carried unanimously

Board member Jerry Enman offered to open the table to accept nominations for Vice Chairman, which was vacated by Gary Derry. Marc Staunton nominated Jerry Enman. With no other nominations being heard, nominations closed.

Motion: To close nominations and cast a unanimous vote for Jerry Enman as Vice Chairman.  
Motion by: Marc Staunton Second by: Mike McKoen  
Action: Motion carried unanimously

Motion: To adjourn meeting.  
Motion by: Mike McKoen Second by: Marc Staunton  
Action: Motion carried unanimously

### PUBLIC COMMENT

Moss Driscoll discussed the water transfers and how Reclamation is working with the program.

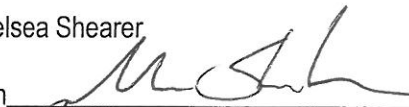
Being no further business, Jerry Enman adjourned the meeting at 1:26pm.

Motion: To adjourn meeting.  
Motion by: Mike McKoen Second by: Paul Crawford  
Action: Motion carried unanimously

### Next Meeting

Meetings will be held every 2<sup>nd</sup> Wednesday of the month at 11am with locations to be announced.

Minutes prepared by Chelsea Shearer

Approved: Marc Staunton , President

Approved: Rob Unruh , Secretary