

Regular Meeting Minutes

2018 Klamath Project Drought Response Agency
Regular Board Meeting
September 26, 2018
11:00 PM

MEETING CALLED TO ORDER

Jerry Enman called the regular scheduled Board of Directors meeting of the 2018 Klamath Project Drought Response Agency(DRA) to order on Wednesday September 26, 2018 at 11:01 am in the TID offices 2717 Havlina Rd. Tulelake, CA 96134

ROLL CALL

Directors Present: Michael McKoen, Gary Derry, Marc Staunton (joined meeting at 11:30am), Rob Unruh & Jerry Enman.
Guests: Chelsea Shearer, Marc VanCamp and Nathan Ratliff (both via phone), Linda Dysert, Paul Crawford, Brad Kirby, & Kraig Beasley.

Three sets of minutes were provided to the board for consideration.

Motion: To approve all minutes as presented.
Motion by: Mike McKoen Second by: Rob Unruh
Action: Motion carried unanimously

REPORT STATUS OF ADMINISTRATIVE MATTERS

Nathan Ratliff stated that Bill Ganong has had some issues getting started up with the SAM system, but he is working to get those resolved quickly. Currently there are a few invoices received that will need payment as soon as possible such as the insurance bill.

The board was presented with a proposal from Deanna Bogart to administer the bills and finances.

Motion: To accept the proposal for services for Deanna Bogart.
Motion by: Mike McKoen Second by: Gary Derry
Action: Motion carried unanimously

Action item: Deanna will start processing the invoices received.

CONSULTANTS

In the matter of consideration of engineering consultant(s) including Request for Proposals (RFP), Marc Staunton stated that two RFP's were received; one from MBK Engineers and the other from Adkins Consulting. The committee scored the RFP's and submitted those score sheets with the RFP's to the board. The board reviewed the scoring sheets and voted on acceptance of MBK Engineer's RFP.

Motion: To accept and hire MBK Engineers as the firm.
Motion by: Rob Unruh Second by: Gary Derry
Action: Motion carried unanimously

Marc VanCamp thanked the board for their interested in his firm and accepted the position. He stated that he can have a website up and running in a couple of days. He will write up a package of services for outreach and submit that to Nathan for the next meeting.

The board discussed options such as a press release to let people know the program is starting. Nathan Ratliff recommend that the board authorize Marc Staunton to send a notice to be given to the public to submit a claim, with no dollar amount included. The goal would be to have a scope of the acres intending to apply to the program. Gary Derry stated that his time at KWAPA shows that the board should develop program criteria prior to any type of press release. Without that criteria there will be a lot of wasted time in sorting our applications and fielding questions. He stated that there needs to be a fundamental of what the program will

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look like and how to interact with ground water reimbursement and land idling. Other criteria that may need to be included; water bill must be paid in full, weed control, and field checkers. He encouraged Bill Ganong and a few board members to revisit the WUMP program.

Mark VanCamp will work on drafting a claim form and send that out to the board as soon as possible.

Motion: To authorize Marc Staunton to approve a press release.

Motion by: Gary Derry Second by: Mike McKoen

Action: Motion carried unanimously

The board was presented with a professional contract for services from Klamath Water Users Association, the professional contract will provide the DRA with access to their employee, Chelsea Shearer, who will perform minutes taking services at meetings and typed minutes of meetings for the board.

Motion: To approve the professional contract with Klamath Water Users Association for services.

Motion by: Gary Derry Second by: Rob Unruh

Action: Motion carried unanimously

CONTRACT WITH THE UNITED STATES

Nathan Ratliff announced that the DRA has made a proposal to Reclamation in accordance with the contract signed. The contract states Reclamation has 48 hours to respond, which was delivered at 4pm Friday. They have exceeded their 48-hour response time and have asked for more time. Nathan will continue to press them.

OTHER

The board received a letter of resignation for Gary Derry and discussed his predecessor's appointment.

Mike McKoen steps into the role of Chair of meeting for voting on next subject.

Motion: To accept Gary Derry resignation and appoint Paul Crawford in his place.

Motion by: Jerry Enman Second by: Marc Staunton

Action: Motion carried unanimously

Gary Derry thanks the board for its time on the issues it has and will face in the future. He will make himself available for help or advice if needed in the future.

Rob Unruh and Gary Derry leave the meeting. Paul Crawford moves to take his position at the board table.

PUBLIC COMMENT

Linda Dysert asks the board when land owners such as herself will see money on the ground. Jerry Enman stated it will be a while.

Being no further business, Jerry Enman adjourned the meeting at 12:24pm.

Motion: To adjourn meeting.

Motion by: Mike McKoen Second by: Marc Staunton

Action: Motion carried unanimously

Next Meeting

Meetings will be held every 2nd and 4th Wednesday of the month at 11am with locations to be announced.

Minutes prepared by Chelsea Shearer

Approved: Marc Staunton  President

Approved: Rob Unruh  Secretary