

Regular Meeting Minutes

2018 Klamath Project Drought Response Agency
Special Board Meeting
August 8, 2018
11:00 PM

CALL TO ORDER

Chairman Marc Staunton, called the Special Board of Directors meeting of the 2018 Klamath Project Drought Response Agency (DRA) to order at 11:05 a.m. on Wednesday August 8, 2018 in the KDD conference room, located 250 Main Street, Klamath Falls Oregon.

ROLL CALL

Directors Present: Marc Staunton, Rob Unruh, Luther Horsley, Gary Derry (via phone), Michael McKoen, Luke Robison, & Jerry Enman.

Guests: Chelsea Shearer, Laura Hall, Mark VanCamp (via phone), Holly Dillemath, Debbie Caldwell, Richard Fairclo, Richard Deitchman (via phone) & Nathan Ratliff.

Board members Luther Horsley is sworn to follow the oath of office under the State of Oregon.

The Board was presented with the July 23, 2018 minutes.

Motion: To waive the oral reading of the July minutes.

Motion by: Jerry Enman Second by: Rob Unruh

Action: Motion carried unanimously

Motion: To accept the July 23, 2018 minutes

Motion by: Michael McKoen Second by: Rob Unruh

Action: Motion carried unanimously

Rob Unruh suggest the at order of the agenda be changed. Given that the suggested party for Auditor and Treasurer are not present.

Motion: To approve agenda and move the discussion of treasurer and auditor to end of meeting.

Motion by: Rob Unruh Second by: Jerry Enman

Action: Motion carried unanimously

Motion: To authorize Luther to develop a scope of work for the treasurer.

Motion by: Jerry Enman Second by: Michael McKoen

Action: Motion carried unanimously

Consideration of Executive Director and Consultants

The board discusses the consideration of an Executive Director, legal counsel, and a consultant. Nathan Ratliff stated that his firm has retained Bill Ganong as a paralegal and he would be available to work on the business startup items and needed Governmental forms and policies. A discussion ensued on whether Bill Ganong would be interested in being the Executive Director. Mr. Ratliff stated that would make an employee of the agency, it may be more advantageous if he worked as a paralegal under the firm. Jerry and Luther both agree that Mr. Ganong has the experience and suggest Mr. Ratliff have a conversation with Mr. Ganong to see if he is interested.

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KPDRA will hold a special meeting on Friday August 10, 2018 at 250 Main Street Klamath Falls Oregon, to discuss the following topics:

1. To consider a contract for United States Drought Relief Act funds
2. To consider retaining Nathan Ratliff in lieu of an Executive Director until one can be appointed
3. To consider a proposal for interim legal counsel

In an effort to save time, Gary Derry requested that all proposals be sent to the board prior via email or have online access.

Mark VanCamp stated that his firm will have a contract and scope of work to disburse drought funds for review by Friday. He anticipates that contract to be under \$150,000.

Motion: To table the selection of at treasurer/auditor.
Motion by: Michael McKoen Second by: Luther Horsley
Action: Motion carried unanimously

The topic of insurance coverage is discussed, Michael McKoen will contact Great Basin Insurance and Marc Staunton will contact Monty Johnson Insurance and request quotes for coverage.

Financials

Marc Staunton stated that his district, TID, is ready to issue a one-time contribution funding check to the KPDRA as well as the other districts. Once a bank account is opened the agency will request the funding checks from the districts. Jerry Enman reminds the group that they still need to figure out who will be signing checks.

United States Contract

Marc Staunton stated that there was a meeting yesterday between Klamath Water Users Association and David Murillo from the BOR regional office to specifically assist in moving the signing of a contract along faster. There were three specific items that were of concerns to KWUA and attorney's. The board abstained from discussing the details of those items in a public forum while the contract is under negotiation. Rich Deitchman stated is understood that another draft of the contract should be available to the attorneys by Friday.

Public Comment

Chelsea Shearer from Klamath Water Users Association stated that she has been fielding phone calls for months now on the Drought Relief Funds. She stated she received nearly 10 plus calls a day. She asked the board what their message to their patrons should be given the lack of a contract. Nathan Ratliff stated there is no information they can share at this time. Encourage them to keep checking in and direct the calls to the Klamath Area office of Reclamation. Other items under the agenda line item are moot until a contract is available to review.

Holly Dillemoth from the Herald and News asked if the board could share a board idea the what the 3 issues in the contract were and how many acre feet of water. Michael McKoen stated all they could say is they are trying to figure out how to get the money congress appropriated to us. Nathan Ratliff declined to answer any other items as they sitting they were in the middle of negotiation and that is not good business practice.

Review agenda item tasks for Friday

Review and approve contracts if available

Review proposals for treasurers/ auditor, legal counsel, interim Director, and insurance. Nathan Ratliff clarified that stated that Bill Ganong could handle interim Director tasks as a paralegal until the agency decided whether to hire a director, but not be the director.

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Other issues

Jerry Enman has a concern with signing a contract without having liability coverage. Mike McKoen agrees with his concern and will have an agent here at next meeting and will try to secure that coverage immediately.

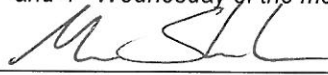
Mike McKoen asked the board to work with their districts to get the number of acres that have been land idled and bring back those estimates at the next meeting on Friday.

Motion: To adjourn the meeting
Motion by: Jerry Enman Second by: Rob Unruh
Action: Motion carried unanimously

Being no further business, Marc Staunton adjourned the meeting at 12:03pm

Next Meeting

Meeting will be held every 2nd and 4th Wednesday of the month at 11am with locations to be announced.

Approved: Marc Staunton , President

Approved: Rob Unruh , Secretary